

Memorial Bench Policy

1. Acceptance of a memorial bench donation shall be at the discretion of the Lands Committee Chair, and subject to the approval of the Morro Coast Audubon Society (MCAS) Board.
2. The amount of the cash donation (minimum \$5000), which includes the cost of the plaque, bench, and its installation, shall be determined by the Lands Committee Chair, subject to approval of the MCAS Board.
3. The wording on the plaque must be approved by the MCAS Lands Committee Chair.
4. The location of the bench shall be determined by the Lands Committee Chair in accordance with the Sweet Springs Management Plan and the donor's wishes.
5. Donor will have the choice of two bench styles. Order time for benches is approximately 2 months. Upon receipt of the bench, MCAS requires a minimum of two weeks to arrange installation.
6. MCAS requires a deposit of fifty percent with balance due at the time of installation.
7. Memorial benches will remain on the grounds until they become so old they become unsafe or unacceptable from an aesthetic standpoint. If a bench has to be removed, the donor will be informed and given the option to replace the bench at the current donation level. If the donor is not interested in replacement, the plaque will be returned and the bench location will become available to a new donor.
8. MCAS will provide guarantee of the bench for a maximum of ten years. MCAS accepts no liability for damage of the bench from vandals, third parties, or natural disasters (e.g. tree fall, flooding). However, MCAS will give the donor the option of replacing the bench at cost during the first ten years should something happen to the integrity of the bench.

9. All benches will be installed by MCAS or a contractor approved by MCAS and secured to the ground to prevent theft.